

**Job Title:** Head Coach

**Location:** Middle or High School

**Reports To:** Athletic Director

**FLSA Status:** Exempt

**Work Hours:** Seasonal

**Starting Salary:** See Extra Duty Stipend schedule on the YSD-1 Policy Page

## **Position Overview:**

The Head Coach is responsible for directing, organizing, and supervising the athletic program for their designated sport. This role requires a strong commitment to student development, program management, and upholding school and league standards. The Head Coach provides leadership for athletes and Assistant Coaches while fostering a culture of safety, responsibility, and sportsmanship.

## **Key Responsibilities:**

- Plan and oversee all team practices, competitions, and off-season training.
- Lead and supervise Assistant Coaches and support personnel.
- Ensure all program activities comply with school, district, and CHSAA policies.
- Promote academic success, personal development, and athletic achievement.
- Coordinate game and practice logistics, including equipment, facilities, and transportation.
- Communicate regularly with athletes, parents, and school staff.
- Report scores, records, and honors to media and administration.
- Manage team equipment inventory, uniforms, and budget needs.
- Occasionally assist with transporting student-athletes to away events.

## **Qualifications:**

- Previous coaching or playing experience in the relevant sport (middle school or high school level preferred).
- Strong communication, leadership, and organizational skills.
- Ability to work collaboratively with athletes, staff, and school administration.
- Completion of pre-season requirements:
  - Signed contract.
  - CHSAA Coaching Test (or equivalent).
  - CPR/First Aid Certification.
  - Concussion Awareness Course.
- Coaches without a valid teaching license must complete a background check and secure permanent coaching registration.
- Valid driver license.

## **Working Conditions:**

- Regular attendance at practices, games, and other team-related events during the season, including evenings and weekends.
- Work is typically performed in a gymnasium, on athletic fields, or other relevant sports facilities.
- Travel may be required for away games and events.

## **Physical Requirements:**

- Ability to stand for extended periods, demonstrate drills, and assist athletes during practice.
- Must be able to engage in physical activities related to coaching, including demonstrating sport-specific skills.
- Ability to work in various weather conditions when necessary (e.g., outdoor practices or competitions).