

Job Title: Assistant Coach

Location: Middle or High School

Reports To: Head Coach & Athletic Director

FLSA Status: Exempt

Work Hours: Seasonal

Starting Salary: See Extra Duty Stipend schedule on the YSD-1 Policy Page

Position Overview:

The Assistant Coach supports the Head Coach in all aspects of the athletic program. This position requires a strong commitment to developing student-athletes, assisting with team management, and ensuring a safe, positive, and competitive environment. The Assistant Coach will assist with practice preparation, game-day duties, and team logistics as directed by the Head Coach and Athletic Director.

Key Responsibilities:

- Assist in the planning and execution of team practices and training sessions.
- Support the Head Coach during games, including tasks such as scoring, timing, and team logistics.
- Attend and participate in meetings called by the Head Coach or Athletic Director.
- Help with the management of team equipment, including issuance and inventory.
- Assist in the recruitment, development, and motivation of student-athletes.
- Ensure adherence to school, district, and league regulations and policies.
- Occasionally assist with transporting student-athletes to away events.

Qualifications:

- Previous coaching or playing experience in the relevant sport (middle school or high school level preferred).
- Strong communication, leadership, and organizational skills.
- Ability to work collaboratively with athletes, staff, and school administration.
- Completion of pre-season requirements:
 - Signed contract.
 - CHSAA Coaching Test (or equivalent).
 - CPR/First Aid Certification.
 - Concussion Awareness Course.
- Coaches without a valid teaching license must complete a background check and secure permanent coaching registration.
- Valid driver license.

Working Conditions:

- Regular attendance at practices, games, and other team-related events during the season, including evenings and weekends.
- Work is typically performed in a gymnasium, on athletic fields, or other relevant sports facilities.
- Travel may be required for away games and events.

Physical Requirements:

- Ability to stand for extended periods, demonstrate drills, and assist athletes during practice.
- Must be able to engage in physical activities related to coaching, including demonstrating sport-specific skills.
- Ability to work in various weather conditions when necessary (e.g., outdoor practices or competitions).