

Yuma School District-1
April 18, 2022 Regular Meeting
Board of Education

BOARD MEMBERS PRESENT

Duane Brown, President
John Deering, Vice President
Thomas Holtorf, Director
Terri Cooper, Secretary/Treasurer

Dianna Chrisman, Superintendent
Sherry Dennis-Murphy, Business Manager
Dani Crossland, Executive Secretary
Janna Young, Human Resources Manager

BOARD MEMBERS ABSENT

Lindsey Galles, Director

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Duane Brown called the regular meeting of the Board of Education to order at 7:00 p.m. on Monday, April 18, 2022, in the Yuma School District Board Room.

2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL

- None

Motion by Holtorf, seconded by Cooper, to approve the agenda as presented.
Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

3.0 FINANCIAL OFFICER REPORT

- Business Manager Sherry Dennis-Murphy gave financial report for the month of March.
 - ❖ Expenditures \$776,451; Revenue \$1,806,655; Payroll and Benefits \$648,882.
 - ❖ Larger Bills
 - JJ Pratt Enterprises – \$7,940 for floor refinish YMS
 - NJC – \$7,579 for spring tuition
 - Strictly Tech – \$16,565 for monitors, wall mounts, curved monitors, CTE laptops, paid from supplemental funds
 - ❖ Finishing purchasing for the year, we have several grants and activity funds that are still purchasing. If needed will present supplemental resolutions next month or in June.
 - ❖ Donations are listed on the consent agenda.

4.0 CONSENT AGENDA

4.1 Approval of Minutes

4.1.1 March 21, 2022 – Regular Board Meeting

4.2 Routine Business

4.2.1 Financial Reports as of March 31, 2022

4.2.2 March 2022 Check Register

4.2.3 Donations

- ❖ IT Donations to Lone Star School District via Ryan King
- ❖ Lillis Foundation - \$1,810 to FACS, Art, and Ag

4.3 Personnel

4.3.1 Recommendations

- ❖ Kelci Rahm – MES 2nd Grade Teacher
- ❖ Kayla Jay – MES 2nd Grade Teacher
- ❖ Kelsey Howard – MES Floating Classroom Teacher
- ❖ Kiera Mekelburg – MES 1st Grade Teacher
- ❖ Dave Sheffield – YHS Assistant Principal
- ❖ Ty Thurston – YHS Business Teacher
- ❖ Mellani Rutledge – YHS English Teacher
- ❖ Helena Chouinard – YHS Math Teacher

4.3.2 Separations and Resignations

- ❖ Jenny Noble – YHS Math Teacher, Volleyball Coach, and Girls Golf Coach
- ❖ Barbara Brown – Special Ed Interpreter
- ❖ Holly Breer – YHS Para
- ❖ Laurie Kjosness – Support Services Coordinator/Safety and Crisis Coordinator

4.4 Policy Parameters and Special Policy Updates

4.4.1 1st Reading

- ❖ BE – School Board Meetings
- ❖ GCL – Professional Staff Schedules and Calendars

4.4.2 2nd and Final Reading

- ❖ GCQEB – Supplemental Employment of Retired Professional Staff

4.5 Activity Trip Requests

- 4.5.1 FBLA to State FBLA in Aurora, CO 4/18/22-4/20/22
- 4.5.2 FFA to State CDE's in Fort Collins, CO 5/1/22-5/2/22
- 4.5.3 FFA to State Convention in Pueblo, CO 6/2/22-6/9/22
- 4.5.4 Wrestling team to camp in Laramie, WY 6/26/22-6/29/22

Motion by Holtorf, seconded by Deering, to approve Consent Agenda as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

5.0 VISITORS COMMENTS/REQUESTS

- Ronella Noble thanked the Board for working with the Conservative Christian Parents Support Committee for coordinating the Staff Appreciation Barbeque. Community planning meeting had good attendance. Barbeque for all staff will be May 5th at 6:00 at YHS, please bring games and a side dish. Please RSVP to your building principal so we have a head count to plan for food. Flyers will be going out via email and also posted in teacher lounges. Door prizes planned, and some fun goodies!
- President Brown thanked Noble for her comments and support of school staff.

6.0 SCHEDULED AUDIENCE WITH BOARD

- None

7.0 CORRESPONDENCE

- Thank you note from County Sheriff T.C. Combs for the use of the school for training purposes.

8.0 DISCUSSION ITEMS

8.1 Mascot Removal Update

- Colorado Commission of Indians Affairs meeting last Friday for feedback before their final vote in May. Shared with them that we were not replacing the mascot and updated briefly on the gym floor cover painting schedules and removal of wall pads and other Indian symbols. Pushed for feedback from CCIA, as this was the last opportunity, with no response.
- The maintenance crew has done a really good job removing items and addressing needs to meet removal requirements.
- As far as we know, we should be in compliance by the June 1, 2022 deadline.
- Need to submit photographs, board minutes, and any other materials to show what we have done to CCIA by April 29, 2022. The CCIA will then decide if we will be taken off the noncompliant list at their May meeting. Our understanding is that we will not be able to speak or present at the May 19, 2022 meeting.

8.2 Approval of 2022-2023 Health Insurance Renewal

- Human Resources Manager, Janna Young reported that United Healthcare was going to have an increase of 7%, our benefits broker was able to negotiate it down to no increase. Benefits Committee is recommending staying with United Healthcare.
- We were able to negotiate the spouse/family plan down by 20%.
- Employee only rates stayed the same, employee and children rates had a very minimal increase.
- Restructured District contributions to be the same for all 3 options, which increased the District's share annually by \$7,700, less than a 1% increase and reducing the administrative burden on the Human Resources office.
- We will be receiving a minimum refund of \$35,000 in performance rewards from United Healthcare because we paid more insurance premiums than United paid out.
- Young reviewed the different health and dental plans that are available.
- We have been using Metlife for dental insurance, Metlife was going to have an 18% increase. Found some competitive rates, the best rates are with Delta Dental which will have a 19% decrease compared to this year's rates. Will also have more access to dental offices in the network.

Motion by Cooper, seconded by Deering, to approve the 2022-2023 Health Insurance Renewal as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.3 Approval of 2022-2023 Certified Compensation Plans

- One minor change from last month on administrative salaries, separated out the Athletic Director position for this hiring period, so it made more sense to have this position on an admin type of contract.
- Established where starting salary would be and placed that position at step 10 after doing all of the calculations.

- The administrative salary schedule and the preschool instructional salary are separated as they fall into the exempt status.

Motion by Cooper, seconded by Brown, to approve the 2022-2023 Certified Compensation Plans as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.4 Approval of 2022-2023 Certified Contracts

- Remainder of the certified contracts for administrative and preschool staff.

Motion by Holtorf, seconded by Cooper, to approve the 2022-2023 Certified Contracts as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.5 Approval of 2022-2023 Classified Compensation Plans

- Doing something new this year, with changes in minimum wage we've gone back and forth on traditional salary schedule vs initial placement.
- Initial placement is what seems to work best. This plan is based off an increase of \$1.50 an hour per classified staff member and per position. This gives us a range when we hire someone initially based off of where other staff have been started and where minimum range is.
- Classified staff are hourly at will employees, approval will be for notice of assignment, not a contract.
- All classified staff is receiving a \$1.50 raise for next year to be competitive with classified staff as we were with our certified staff.

Motion by Deering, seconded by Holtorf, to approve the 2022-2023 Classified Compensation Plans as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.6 Approval of 2022-2023 Classified Staff Notice of Assignments

- Notice of assignments based off of \$1.50 raise for all staff members that are continuing on. When new staff is hired, they will have an authorization done in consent agenda, notice of assignments are for staff that are already hired and continuing on next year.

Motion by Holtorf, seconded by Deering, to approve the 2022-2023 Classified Staff Notice of Assignments as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.7 Honorary Proclamation of Staff Appreciation Week May 2-6

- Chrisman stated that we combine all staff into one staff appreciation week, which we typically celebrate the first week of May each year. President Brown read the Honorary Proclamation.

Motion by Holtorf, seconded by Cooper, to approve the Honorary Proclamation of Staff Appreciation Week as May 2-6, 2022.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.8 Approval of District Accountability Committee Members

- Brown stated that state statutes are specific with regard to setting up an accountability committee. Brown went over a few of the requirements for the committee including; required to have an administrator on the committee, required to have a teacher on the committee, required to have 3 parents on the committee, and required to have a business representative on the committee. State statutes prohibit employees of the District or close relatives of the District from serving on the committee as a parent or business representative. Members that were selected for the committee are:
 - ❖ Terri Cooper, Board Liaison
 - ❖ Dianna Chrisman, Administrator
 - ❖ Heather Klein, Teacher
 - ❖ Jaime Gardner, Parent
 - ❖ Ronella Noble, Parent
 - ❖ Jose Becerra, Parent
 - ❖ Nikki Weathers, Business Representative
- Secretary/Treasurer Cooper went over the process of selecting the committee. Brown and Cooper had set some goals as to what the DAC needed to do and discussed the diversity of the different applicants. Wanted a wide range of opinions, and to keep it simple and baseline with the requirements of state law for this first year. Need to set up meeting for May to work on budgeting, duties of the committee, and will vote on a chairman.
- Brown said that he was happy with the good group of people that were interested in serving and thanked everyone for their interest in helping the District.

Motion by Holtorf, seconded by Brown, to approve the appointment of the District Accountability Committee Members as presented.

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

8.9 Approval of Former Ag Shop Renovation

- The original plan was to relocate Transportation and Maintenance to the vacated Ag Shop and to paint only the outside of the building.
- Larger scope of Renovation of the Ag Shop, including moving District Offices, rearranging the vault, providing better space for Transportation and Maintenance personnel, providing extra office space and moving the Board Room, is a natural extension of the continuing work by Neenan on the YHS site.
- As part of the District Master Plan developed in 2018, this is one of the pieces that's been one of the potential next steps after the YHS building and YMS improvements were completed.
- With the completion of the Best Project to include some construction work that is being done this summer, Neenan will be on site, it might be a benefit to move the Ag Shop Renovation faster than what was originally intended and save on some of the contractor costs associated with those services.
- Met with Neenan and discussed the parameters, designs, and costs. Preliminary cost estimate for the Renovation is approximately \$1,100,000. We would be out of compliance as far as fire code goes with moving the bus maintenance to the former

ag shop, the shop is too large. It will need fire mitigation and a sprinkler system added regardless of if we move forward with the Renovation or not or we would need to put up fire walls within certain areas and make them into smaller chunks not suitable for bus maintenance. Of the estimated cost, \$237,000 for the sprinkler system is something that we have to do regardless.

- The building's location is good for maintenance, transportation, food service custodial that come over almost daily. Some of the exterior renovations that we knew we would need to do for the buses were already included in the capital budget.
- Asked the design team to provide a change order breakdown so we had the option to decide what was really essential and see if there was anything that we could wait and add later.
- Office spaces, moving District Office, rearranging the vault, transportation, maintenance office, extra office, moving board room. Current district office building could be sold for a rough estimate of \$125,000-150,000 which would give us one less site to manage making things more efficient. The sale proceeds will be applied to the cost of the Renovation.
- One of the higher cost items is a partition that can be opened for larger board meetings. \$50,000 cost for prep and the doors. If we are going to move forward with the project, everything else is needed.
- Schedule would start in late April and projected to finish around the end of October.
- After speaking about this for a few years, didn't intend to bring anything forward at this time, but watching inflationary costs and having Neenan already on site allows us to piggyback on some contractor savings.
- Director Holtorf asked about the sewer lines. Chrisman said at this time there are two unknowns with asbestos abatement and the sewer lines in the building. Testing done for asbestos walls looking good, drywall components that have asbestos and the mastic in the flooring, so there would be some abatement cost. Chad hasn't received final quotes on abatement costs, but believes the estimate would be around \$50,000. Sewer lines are the biggest unknowns, had issues with lines for years, and that is a piece that would need to be taken care of regardless of larger scope. With this process I think their feeling is to abandon existing sewer lines and put in a new one. Don't have the estimated cost for that at this time.
- President Brown shared that we are in a position that we can do it at a lower cost than we will be able to in the future. If we don't do something, the building will be an eye sore for years. Brown believes we have the money to do the entire Renovation at this time, we have money already dedicated to some improvements to the building in the capital budget and that the unknown risks that may increase the costs are manageable and acceptable. Chrisman shared that as a reminder we have \$8.2 in reserves, if this were to go through we would be roughly at the \$7 million mark. If this is approved, we would still have around 9 months of reserves. We have a good budget with the Esser funds being able to do the YHS Gym and MES Gym air conditioning without using capital or general funds. Chrisman shared that after reviewing budgets, etc, that we have the funds to proceed and still have reserves.

- Know that costs are not final in the proposal and that some are unknown at this point, nonetheless, we have a good established working relationship with Neenan that should make the Renovation Project a success.
- Vice President Deering shared that the asbestos abatement and the sewer line replacement would need to be done eventually and everything else falls into what we were looking at earlier with the cost estimate.
- Overall it's a pretty basic plan, separate restroom for shop side, individual restroom for the office side, also one for the boardroom. Increase some window spaces for natural light in offices.
- Holtorf stated he understands that we have the money, but shared concerns of impact to taxpayers with the bond property tax increases. Feels the partition isn't needed as it's more costly. He agrees that the sewer will need to be done anyway, just unknown what that cost will be. Worried about the cost of the demo of the old fuel station. Cooper asked if we could confirm the cost for the demo of the old fuel station. Chrisman, we don't know the demo costs, but if we don't move on the project now, we will need to wait due to the time constraints to get everything from Neenan that will be needed to get started. If we want to wait, we can wait, it just won't be done as part of this summer's project and expect higher costs. Don't have the exact number on what we would end up saving by doing it now vs. later, not sure what prices will look like by next summer with the cost of inflation and how everything is going up.
- Brown suggested taking the partition and structures for the partition out and taking interior CMU infill walls out to save some money and go ahead with the rest of the plan.

Motion by Brown, seconded by Deering, to approve the Renovation Plan for the former Ag shop to not include items #3, #4, and #10 under the cost reduction ideas as presented.

Voting Aye: Brown, Cooper, Deering. Voting No: Holtorf. Motion carried.

Pursuant to C.R.S. § 24-6-402(4)(b) the Board will convene in executive session for the purpose of conferring with the attorney for the Board to receive advice on specific legal questions concerning the school district's legal obligations with respect to students with disabilities. No action will be taken following the executive session.

Motion by Holtorf, seconded by Brown, to move into Executive Session for the purpose of conferring with the attorney for the Board to receive advice on specific legal questions concerning the school district's legal obligations with respect to students with disabilities. No action will be taken following the executive session. Those present for the Executive Session are Dianna Chrisman, Duane Brown, Terri Cooper, John Deering, and Thomas Holtorf. Also present via zoom was Melissa Barber, attorney from Caplan and Earnest

Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

- ❖ Motion made at 8:09 to move into Executive Session. Executive Session started at 8:14 by President Brown, pursuant to C.R.S. § 24-6-402(4)(b) the Board will convene in executive session for the purpose of conferring with the attorney for the Board to receive advice on specific legal questions concerning the school district's legal obligations with respect to students with disabilities. Those present for the Executive Session are Dianna Chrisman, Duane Brown, Terri Cooper, John Deering, and Thomas

Holtorf. Also present via zoom was Melissa Barber, attorney from Caplan and Earnest.

- ❖ Executive Session adjourned at 8:43 p.m.
- ❖ The Board took a small break then reconvened with regular Session at 8:47 p.m. with Duane Brown, Terri Cooper, John Deering, and Thomas Holtorf present.

9.0 SUPERINTENDENT REPORT

- Working on budget in the next couple of weeks to get ready for June approval
- We have a lot of end of the year activities going on
- Some field trip requests have been declined because we don't have enough drivers to cover everything
- Jeannie and I went to Denver today to pick up 2 new activity buses
- Busing continues to be an issue, unfortunately will most likely be a problem from here on out
- Only have a few positions that we need to fill currently, we've been successful in filling quite a few positions
- Completed the 2nd round of meetings with staff with the exception of YMS, it will be this Wednesday
- Will have 1 more round in May, I think the meetings have been well received with good conversations
- Dani and I will be working on policy updates this summer
- Will be working on the recommended changes for graduation guidelines

10.0 BOARD REPORT

- Brown returned the Chamber Bucks that were given to board members by the Conservative Christian Parents Support Committee earlier this year as a token thank you gift, under board policy and state statute, board members are limited on what we can receive.

11.0 ADJOURNMENT

The Board Meeting was adjourned at 8:51 P.M. by President Duane Brown.

Motion by Cooper, seconded by Deering to adjourn the meeting.
Voting Aye: Brown, Cooper, Deering, Holtorf. Motion carried.

Sincerely,



Terri Cooper, Secretary/Treasurer
Yuma School District-1
Board of Education



Duane Brown, President
Yuma School District-1
Board of Education