

Yuma School District-1
January 20, 2020 Regular Meeting
Board of Education
CORRECTED MINUTES

BOARD MEMBERS PRESENT

Dan Ross, President

Duane Brown, Vice President

Kim Langley, Secretary/Treasurer

Thomas Holtorf, Director

Lindsey Galles, Director

Dianna Chrisman, Superintendent

Sherry Dennis-Murphy, Business Manager

Rhonda Metcalfe, Executive Secretary

BOARD MEMBERS ABSENT

- None

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Dan Ross called the regular meeting of the Board of Education to order at 7:02 p.m. on Monday, January 20, 2020, in the Yuma School District Board Room.

2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL

- No additions or deletions

Motion by Ross, seconded by Langley to approve agenda as presented.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

3.0 FINANCIAL OFFICER REPORT

- Business Manager Sherry Dennis-Murphy gave financial report for the month of December.
 - ❖ Expenditures \$701,697; Revenue \$568,210; Payroll and Benefits \$590,286.
 - ❖ Highlighted expenditures
 - SCHOOLS in for risers in the amount of \$5825.69.
 - Adrenalin Fundraiser of \$4,014 from the wrestling team fundraiser activity.
 - Staff Christmas Bonuses of \$13,800.
 - Country Stitches for \$3095 for athletic shirts and FFA shirts for fundraiser.
 - Edwards Market for \$3831 for FFA fundraiser.
 - Varsity Spirit for \$4430 for uniforms from activity fund.
 - Yuma County Clerk and Recorder for election costs in the amount of \$6195.
 - Zao for 3 months of service in the amount of \$3600.
 - ❖ Donations are listed on the agenda.
 - ❖ Dennis-Murphy reported that she will be out of the office the week of February 17, 2020, for wrist surgery.

4.0 CONSENT AGENDA

- 4.1 Approval of Minutes

4.1.1 December 9, 2019 – Regular Board Meeting

4.2 Routine Business

- 4.2.1 Financial Reports as of December 31, 2019
- 4.2.2 December 2019 Check Register
- 4.2.3 Donations as listed on agenda

4.3 Personnel

- 4.3.1 Separations and Resignations
 - ❖ Hugo Arvizo - Maintenance

Motion by Ross, seconded by Brown to approve Consent Agenda as presented.
Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion Carried.

5.0 VISITORS COMMENTS/REQUESTS

- None

6.0 SCHEDULED AUDIENCE WITH BOARD

6.1 Project 1/Neenan BEST Project Update

- Phone conference was held with Jessie of The Neenan Company for the project update and a report of where the district currently is with building plans. All board members were given copies of drawings for YHS, as well as site plans for the pick up and drop off area for MES and YMS and the YMS kitchen lay out.
 - Jessie started her presentation with the MES/YMS pick up and drop off area stating there had been a very great meeting with the community on the 17th, which helped to guide the plan to separating the bus parking from the parent pick up and drop off area. She explained the proposed plan as it stands right now. Superintendent Chrisman added that the plan to separate the buses makes this a great plan with improved safety for our students. She pointed out that almost half of the student population for MES/YMS comes in on buses. Therefore, splitting them in half with separate locations of drop off/pick up will be much more efficient and correct the congestion issue. General discussion regarding parking followed.
 - Jessie next reported on the kitchen plan at YMS. This kitchen will be a warming kitchen. Everything will be taken out and then all new wall and floor finishes will be installed and cleaned up with new lighting. A few pieces of current equipment will be put back in with a few pieces of new equipment. The design will allow for 2 lines of students getting their lunch making serving time more efficient for the students. Chrisman also noted that the current design will enable a better system for a clean food prep and serving area apart from a dirty area where dishes are being washed, keeping things more sanitary. General discussion followed.
 - Jessie stated the other thing happening at YMS, in the 7th and 8th grade wing, is new windows, some classrooms getting new finishes, tube lighting, and new and upgraded HVAC equipment to include air conditioning.
 - Regarding YHS, Jessie reported that they are currently tightening the floor

plan noting the concept being presented is similar to what has been presented before. She walked the board through the YHS site plan explaining the different areas. Chrisman reported that on Jan. 17, 2020, a meeting was held with different teacher groups to go over the design to get their input on best set up and layout of their classrooms. She pointed out many great things about the design plan including much more natural light that will be in the classrooms than in current classrooms and also the important safety features in the design and floor plans. General questions and discussion followed. Superintendent Chrisman reminded the board that these plans are not set and there could still be minor changes due to mechanical issues, etc. The plan is that there should be pretty final schematic floor plans by the February board meeting along with details on pricing. General discussion and more explanation on the plans followed.

- Superintendent Chrisman reported that the district is actively looking at doing some tours of ag facilities. Tyson Brown is helping to coordinate this. On January 30th it is planned that the ag advisory group, district administration and ag teaching staff will go to look at some of the new facilities and how they use flexible space, etc.
- Chrisman also reports that Neenan is starting to ask about the exterior look of the building. They are gathering preliminary thoughts. The district has indicated that the intent is not for the project to look modern but rather updated traditional.
- Chrisman reports that a more final plan will be presented at the February board meeting for permission to proceed.
- Chad Rayl, Project 1, reported that there are some costs called costs of issuance, i.e. legal fees, which the district will get reimbursed for. The district should recapture all the legal costs, as well as Project 1 invoices that have been paid. Regarding the budget for the industrial hygienist doing abatement and lead testing and the geotechnical services testing the soil, these have all come in under budget. He explained what to expect going forward with the schematic budget, etc. He also reported that Wednesday, Jan. 22nd, will be the subcontractor meeting to try to get local contractors involved.
- Superintendent Chrisman reported that as part of the expectations to be a CHPS qualified status for high energy efficiency requirements, the online membership has been completed. The board will need to approve a resolution stating what the board's expectations are related to CHPS.

7.0 CORRESPONDANCE

- President Ross shared several thank you cards from staff regarding Christmas bonuses as well as Christmas cards received.

8.0 DISCUSSION ITEMS

8.1 Approval Review/Change Budget

- Superintendent Chrisman acknowledged the board for their work to review the Review/Change Budget during the prior work session. She stated that

as said in the work session the district has a good solid budget with room for some capital expenditures moving forward. Chrisman asked that the board approve the Review/Change Appropriation Resolution as presented.

Motion by Langley, seconded by Brown to approve the Review/Change Appropriation Resolution as presented.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

8.2 Resolution of Bond Redemption Fund

- o Dennis-Murphy stated that the district needs to do this resolution to take the reserve down. She reported that she had met with Vice President Brown, as well as Scott Szabo to discuss this. This resolution will state that the district will be taking the beginning fund balance down by \$150,000 this year. This will be reviewed next year. Vice President Brown stated this is statutory required to say that using the fund balance will not lead to an ongoing deficit.

Motion by Langley, seconded by Holtorf, to approve the resolution of bond redemption fund as presented.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

8.3 Substitute Daily Rate Increase

- o Superintendent Chrisman reported that as of January 1, 2020, minimum wage was increased. In order for the district to be in compliance the sub rate needs to be changed. The recommendation is to move from \$85 per day to \$90 per day effective as of 01/01/2020, which is when the law changed.

Motion by Langley, seconded by Galles to approve the substitute daily rate increase as presented.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

8.4 Independent Accountants' Report

- o Superintendent Chrisman reported the district had a random PERA audit as part of the verification that the district is doing things correctly. This portion of the PERA audit was for the district's auditor to complete. The letter from the auditor states that in their opinion everything has been fairly stated and the district is in compliance with the revised statutes.

Motion by Brown, seconded by Galles, to approve the Independent Accountants' Report as presented.

8.5 School Properties Disposition

- Superintendent Chrisman directed the board members attention to Policy-DN, School Properties Disposition, included in their board book. The policy states the board has the authority to sell any district property which may not be needed in the foreseeable future. As the district starts to sort through and clean up in preparation for the building projects, Chrisman reports she would like to start with offering for sale some of the books in the library. There are approximately 1000 books that are outdated, irrelevant, or do not meet our purposes. She shared some ideas on how these books could be cleared out. Chrisman is asking the board's permission to move forward with getting rid of these books and smaller items. Everything sold will be done in a public venue so that everyone has equal access to it. She noted that nothing will be done with larger equipment and items until they come through the board. The board was in agreement to proceed in this manner.

8.6 Executive Session to discuss a personnel matter involving Superintendent evaluation pursuant to C.R.S. §24-6-402(4)(f)

- Executive Session called at 8:08 pm by President Ross for the purpose of discussing a personnel matter involving Superintendent Contract pursuant to C.R.S. §24-6-402(4)(f).
- Brought into Executive Session at 8:12 pm by President Ross to discuss Superintendent contract. Those present at the Executive Session are Dan Ross, Kim Langley, Thomas Holtorf, Lindsey Galles, Duane Brown, and Superintendent Chrisman for the purpose of the Superintendent's Contract.
- Executive Session adjourned at 9:40 pm by President Ross, continued to regular session.
- Regular Session called at 9:45 pm by President Ross.

8.7 Approval of Superintendent Contract

Motion by Ross, seconded by Langley, to approve the Superintendent's Contract to June 30, 2023, pending attorney review.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

9.0 SUPERINTENDENT REPORT

- Chrisman reported that at next month's board meeting the calendar will need to be approved. She explained that she has been working with staff and there are two options that are being worked on. Both are condensed calendars due to the building

- project. Explanation was given on both options. Brief discussion followed.
- o Chrisman stated that Monday, January 27th, is the BOCES All Board Retreat in Akron. The focus of the board workshop is Stakeholder Engagement.

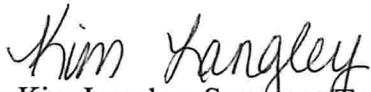
10.0 BOARD REPORT


- o None

The Board Meeting was adjourned at 9:51 pm by Dan Ross.

Motion by Holtorf, seconded by Galles to adjourn the meeting.
Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion Carried

Sincerely,


Kim Langley, Secretary/Treasurer
Yuma School District-1
Board of Education


Dan Ross, President
Yuma School District-1
Board of Education