

Yuma School District-1
October 21, 2019 Regular Meeting
Board of Education

BOARD MEMBERS PRESENT

Dan Ross, President
Duane Brown, Vice President
Lindsey Galles, Director
Thomas Holtorf, Director
Kim Langley, Secretary/Treasurer

Dianna Chrisman, Superintendent
Sherry Dennis-Murphy, Business Manager
Rhonda Metcalfe, Executive Assistant

BOARD MEMBERS ABSENT

- None

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Dan Ross called the regular meeting of the Board of Education to order at 7:00 p.m. on Monday, October 21, 2019 in the Yuma School District Board Room.

2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL

- Superintendent Chrisman stated there is a correction to 10.1. The board meeting for December has been moved to December 9, 2019, not December 9, 2020.
- It was also noted that some corrections need to be made to the September 16, 2019 minutes. Therefore, the approval of September minutes will be moved from Consent Agenda 4.1.1 to 8.3 in Discussion Items.

President Ross made the motion to accept these changes to the agenda. Seconded by Holtorf.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

3.0 FINANCIAL OFFICER REPORT

- Business Manager Dennis-Murphy gave the financial report for the month of September 2019.
 - ❖ Expenditures \$741,739
 - ❖ Revenue \$357,080
 - ❖ Payroll and Benefits \$595,237
 - ❖ Larger bills paid: Hoch Lumber for \$7074 for press box and ticket booth; Greeley Lock & Key for \$123,752; Project One for Owner's Rep work in August was \$21,202; Power School Group for renewal for \$8,686; Rasmussen for

- repairs on the RTU at MES for \$6046; Strictly Technology for Chromebooks and Carts for \$9,228 paid out of Furniture and Fixtures grant from CDE; Snow Mountain Ranch for 6th Grade Camp for \$6937 from activity fund; ZAYO Group \$12,000 for back-dated invoices to current.
- ❖ Dennis-Murphy gave a brief explanation of outdated invoices from the ZAYO Group. She had received a call from an auditor for ZAYO stating there were outdated invoices needing cleared up. She informed him that she had never received said invoices. He has contacted ZAYO regarding these invoices. All invoices have now been paid and there is discussion regarding the late fees.
 - ❖ Dennis-Murphy reported that the district's audit has been completed. Final report is being worked on, as well as transmission to the state. Scott will present the audit at the December meeting.
 - ❖ President Ross questioned the payments made to two copier companies – Xerox and Great Copier Service. Dennis-Murphy responded that copiers were added to the middle school and high school to keep up with copy needs. At that time when the district cancelled the Xerox contract, the district had to either pay them out which was astronomical or go ahead and pay the base fee monthly until the contract runs out. Xerox did not set those copiers up to fall in line with the rest of the contract which has caused great problems. Dennis-Murphy has fought this to try and correct it. By December all the Xerox machines will be picked up.
 - ❖ Dennis-Murphy recapped Fund 23. There are still some report issues that are in the hands of the programmers with the finance system. September's revenue and expenditures are in the board books. Dennis-Murphy explained that several accounts coming from the high school had to be combined as her system does not allow her to have as many accounts as the high school had. Any accounts that were combined are notated and documented as to what the amounts were and how they were combined.
 - ❖ Vice President Brown asked about duplicate entries on the Fund 23 revenue report, for example, two entries labeled art fees. Dennis-Murphy responded that there are art fees at the elementary school, art fees at the middle school and art fees at the high school. Brown asked if those could also be broken down and shown separately on the expenditure report as well. Dennis-Murphy explained that these are some of the issues that she cannot change at this point and are currently being dealt with on the programming level.
 - ❖ Dennis-Murphy explained that any donations given that go into activity funds will still be documented on the donation form and included on the agenda.

4.0 CONSENT AGENDA

4.1 Routine Business

4.1.1 Financial Reports as of September 30, 2019

4.1.2 September 2019 Check Register

4.1.3 Donations

- Charlee Stallings - \$400 to YMS 7/8 Grade Science Fun
- Ball Metalpack - \$40 to YSD-1 for Flat Screen Monitors
- Pagel Construction - \$1000 labor for Press Box
- Shaw Disposal & Brophy Realty – School supplies for YHS, YMS & MES
- Eric Metcalfe - \$428.22 for paint for FB Field 50-yard line
- Yuma Football Club - \$23,108.88 for football equipment

4.2 Personnel

4.2.1 Recommendations

- Kristine VanDeraa – Teacher for ESL Parent Class
- Jose Rivera Acosta – Teacher for ESL Parent Class
- MaryLu Smith-Dischner – Teacher for ESL Parent Class
- Kristy Rutledge – STEAM Coach Volunteer
- Ronella Noble – Knowledge Bowl Volunteer
- Kristy Rutledge – Knowledge Bowl Volunteer
- Deborah Minton – YMS Food Services Cashier
- Rick Whitehead – YMS Volunteer Basketball Coach
- Ana Baucke – Student Support Services Assistant
- Jayden Hess – YMS Boys Basketball Assistant Coach

4.2.2 Separations and Resignations

- Angela Weathers – YMS Food Services Cashier
- Christi Gazaway – YHS Para

4.3 Activity Trip Requests

- 4.3.1 YHS Knowledge Bowl to Fossil Ridge High School 1/25/20
- 4.3.2 YHS FFA to Indianapolis, IN for National Convention 10/29-11/2/19
- 4.3.3 YMS Knowledge Bowl to Eads 11/8/19

4.4 Ratify Activity Trip Request

- 4.4.1 YHS FFA to Colorado Springs for MFE/ALD 10/12/19

Motion by President Ross to accept the consent agenda as presented. Second by Langley.
Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

5.0 VISITORS COMMENTS/REQUESTS

None

6.0 SCHEDULED AUDIENCE WITH BOARD

None

7.0 CORRESPONDENCE

- ❖ President Ross passed correspondence for all to read from Kevin and Lola Mathias thanking the board for their work on the bond issue and expressing their support on 4G, and also from the Hausmann Group thanking YSD-1 for the opportunity to present their Design Build Proposal and wishing the district success on the bond vote.

8.0 DISCUSSION/ACTION ITEMS

8.1 Approval of Design Build Firm

- ❖ President Ross reported that the committee has chosen and is recommending approval of The Neenan Company as the Design Build Firm. Superintendent Chrisman reported that this has been a long but good process and she feels very comfortable with this recommendation. Chad Rayl, Project One, gave a brief presentation on the design/build agreement between YSD-1 and The Neenan Company explaining some general terms and how the agreement mitigates risk. He also presented exhibits on Design and Construction Schedule, Pre-Construction Services, Scope of Services Matrix, Key Personnel and Billable Rates, Additional Services, and Fee Proposal. Vice President Brown stated and asked about one thing not included in the exhibits are the construction team or project superintendent, etc. Chad Rayl responded that now they are just locking in the fees for the design and pre-construction services. Finalizing the guaranteed maximum price of the project will come later after going through all the hard costs of the construction at which time the contract will be amended to include this and get those scopes of the project defined and amended in also. General questions and discussion followed.
- ❖ Director Langley brought up the issue and concern of making sure that we use local people in the project. President Ross explained that this has been discussed thoroughly with The Neenan Company. November 6th there will be Design Advisory Groups and Construction Advisory Groups bringing in local contractors, community members, teachers, and students. These committees will work together with Project One, The Neenan Company and the board to ensure anyone in the community who wants to be involved will have that opportunity. There will be a competitive bid process.

Vice President Brown made a motion to approve the contract with The Neenan Company. Second by Galles.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

8.2 October Count

- ❖ Superintendent Chrisman referenced a handout on the October Count. She reported that in '18-'19 the district's funded count was 791; '19-'20 was what they had projected the district at which was 863. A difference of 72 students. Actual student count in '18-'19 was 865 and '19-'20 is 903. In '19-'20 projected per pupil funding was based on 822.8 students. Taking that with the changes of 903, we are estimated up about 40.7 students. These are projections at this point. Very preliminary calculations for '19-'20 funding per student for this year is \$9370.22. Additional 40 students could be some additional funding of around \$381,368, which won't be determined until December. Chrisman reiterates this is very preliminary and further explanation of where these figures come from. General questions and discussion followed.

8.3 Approval of Minutes

8.3.1 September 16, 2019 – Regular Board Meeting

- Vice President Brown pointed out an error in attendance. Director Langley was recorded as present and absent. She was present. Director Holtorf was absent and needs to be noted as such.
- Vice President Brown recommends a change in wording on 8.1 in the BEST Update. Chad Rayl was not a voting member of the scoring group. Chad Rayl from Project One assisted with the process.
- Vice President Brown also questioned 11.0 where Holtorf was written as seconding a motion, however, he was absent.

Director Holtorf moved to approve the minutes as amended. Second by Langley.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion carried.

9.0 SUPERINTENDENT REPORT

- Superintendent Chrisman directed each board member to the CASB agendas for convention in front of them. She reported that all convention dates have been reserved for each member as early enrollment was available. Each member is asked to let her know which sessions they plan to attend so appropriate reservation adjustments can be made.
- Chrisman also reported that the audit has been completed as Dennis-Murphy previously reported. The audit needs to be approved in a specific timeline so the

recommendation is to move the regular December board meeting to December 9th. The deadline for the mill levy certification as well as the audit deadline makes it necessary to have an earlier meeting, and moving the regular meeting will avoid having to hold two separate meetings.

- Superintendent Chrisman reported a slight change made to the safety position. The idea had been to hire someone to help consult on some safety pieces. With the new number of students mental health issues have changed. This position has been combined into a full time position. Ana Baucke has been hired to this position. She will be doing components of what was originally planned in the safety position, as well as working with the building administrators to do table top trainings for general responses. She will also be doing the annual updating of Memorandums of Understanding and Interagency Agreements that the district has. There are many that were outdated that she will take and keep current each year. Then day to day, rather than the position being more security based, Ana will be working with students directly under the direction of Laurie Kjosness. Ana has a great background in victim's advocacy and great referral knowledge. She will help work with students as needed.
- Chrisman reports that the district is nearing the end of the fall sports season so there will be upcoming schedules for tournament times. Next meeting she will provide an update and report on transitioning sports schedules from fall to winter.
- Superintendent Chrisman reminded the board that she will be out of the office Oct. 23-25 for National Forum For Improving Education; BOCES pays for the bulk of this.
- Chrisman reported that the district is anxiously awaiting the election. Director Langley asked about how many people had participated in the building tours. Chrisman responded her best guess is about 40-45. Chrisman states that between the walk-throughs and presentations given there have been approximately 125 to 150 people put in front of the information. General discussion followed.

10.0 BOARD REPORTS/COMMENTS

10.1 December Meeting moved to December 9, 2019.

10.2 Delegate Assembly

- ❖ President Ross reported on his attendance at the CASB Delegate Assembly and the various sessions attended. Sessions attended and resolutions addressed included: Proposition CC, mental health issues in schools, mill levy stabilization, local control, Safe To Tell, charter schools, and CSI.
- ❖ Vice President Brown asked for clarification on how the CHSAA pass is used for high school and middle school events. Discussion was held around how our district handles these passes and what they are allowed to be used for. Superintendent Chrisman states that this is something that falls under the Athletic Director's position to decide. General discussion followed.

11.0 ADJOURNMENT

Motion by Ross, seconded by Langley to adjourn the meeting.

Voting Aye: Brown, Galles, Holtorf, Langley, Ross. Motion Carried.

The Board Meeting was adjourned at 8:35 p.m. by Dan Ross.

Sincerely,



Kim Langley, Secretary/Treasurer
Yuma School District-1
Board of Education



Dan Ross, President
Yuma School District-1
Board of Education
