

REQUEST FOR STUDENT RECORDS

Parent/Guardian: **Please complete the top section of this form only.** Yuma School District-1 requires official records from the applicant's previous school in order to complete the application process.

Student's Legal Name: _____
Last First Middle

Date of Birth: _____ Current Grade Level: _____

Name of Previous School: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Previous School Phone: _____ Previous School Fax: _____

Previous School Email: _____

Signature of Parent/Guardian _____ Date _____

Office Use Below:

The student named above has applied to Yuma School District-1. Please send copies of the following:

- _____ Copy of school transcript/current grades and previous grades
- _____ Health records / Birth certificate
- _____ Attendance, Discipline records
- _____ Special Education files, including evaluation due process, IEP and placement data
- _____ 504 Information/ RTI Information
- _____ All state and district testing results
- _____ Sports physical documentation

When was the last date student was in attendance at your school: _____

Request completed by: _____
Signature of School Official Position

Please send the school records along with this form to: Registrar - Patty Baucke



Morris Elementary School/Yuma Middle School
416 S Elm ST

Yuma, CO 80759

Fax: (970) 848-5400 Ph. (970) 848-5738 ext. 3025

Email: bauckep@yumaschools.net