

Yuma School District-1
April 16, 2018 Regular Meeting
Board of Education

BOARD MEMBERS PRESENT

Dan Ross, President

Duane Brown, Vice President

Kim Langley, Secretary/Treasurer

Lindsey Galles, Director

Dianna Chrisman, Superintendent

Sherry Dennis-Murphy, Business Manager

Angela Weathers, Executive Secretary

BOARD MEMBERS ABSENT

Thomas Holtorf, Director

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Dan Ross called the regular meeting of the Board of Education to order at 7:02 p.m. on Monday, April 16, 2018 in the Yuma School District Board Room.

2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL

- None

3.0 FINANCIAL OFFICER REPORT

- Business Manager Sherry Dennis-Murphy gave financial report for the month of March.
 - ❖ Expenditures \$772,485; Revenue \$1,271,465; Payroll and benefits \$624,486
 - ❖ Highlighted expenditures
 - Rasmussen Mechanical for service calls and repairs \$7,783; final payment for boilers \$6,741
 - North East BOCES for yearly operation costs \$11,623
 - Special Projects \$14,037
 - Winter Sports expenditures including officials
 - ❖ All copier expenses going over budget. Will be reviewed for next year.
 - Additional copiers added to middle and high school.
 - Bids for copier service will go out next week
 - ❖ Several donations made during month of February
 - Boys Golf
 - FBLA
 - ❖ New systems implemented this year
 - Amazon Business
 - Allows teachers and staff to place own orders; purchase orders still sent to business office
 - Improves efficiency in ordering, saves shipping costs and quicker shipping
 - Corporate Payments – Pcards
 - Improves efficiency.
 - Eliminates need to carry cash or checks; receipts need to be kept and turned in to business office.

- ❖ New expenditure format – easier to read and manage; will change format if board prefers. Chrisman added that new format gives good overview, is still complimented by more detailed report.

4.0 CONSENT AGENDA

4.1 Approval of Minutes

4.1.1 March 20, 2018 – Regular Board Meeting

4.2 Routine Business

4.2.1 Financial Reports as of March 30, 2018

4.2.2 March 2018 Check Register

4.2.3 Donations

- ❖ YHS Boys Golf

- Yuma Sheet Metal \$100
- Walther Farms \$500
- Seedorf Motor & Implement Inc. \$100
- First Farm Bank \$500
- CHS (M&M Cooperative) \$200
- Farmers Implement Co., Inc. \$250
- Tyler Korf – Channel Seed \$1000

- ❖ FBLA

- VFW \$600 (\$200 Cash, \$400 Gift Cards)
- City of Yuma \$30

4.3 Personnel

4.3.1 Recommendations

- ❖ Transfer – Brady Nighswonger from A.D. to YHS Principal
- ❖ Transfer – Skylar Taylor from YMS Para to YMS Special Education Teacher
- ❖ Transfer – Otilia Volz from YHS ESL Para to YHS ESL/ENG Teacher
- ❖ Jessica Witte – YMS Social Worker from part-time to full-time
- ❖ Jacqie Monk – YHS Computer Science Teacher
- ❖ 2018-2019 Contracts: Administration, Special Services, Teachers

4.3.2 Separations and Resignations

- ❖ Phillip Winn – YHS Spanish
- ❖ Michael Fulton – 4-12 Vocal Music
- ❖ Seirra Hernandez – Custodian
- ❖ Letitica Bancroft – Custodian

4.4 Activity Trip Request

4.4.1 FFA to CSU Fort Collins for State CDE's 4/29-4/30

4.5 Small Vehicle Request

4.5.1 Marylu Smith-Dischner to attend CACTE Conference and CTE course in Breckenridge 7/15-7/20

4.5.2 Ratify request for Heidi Trute to State FCCLA in Denver 4/5-4/7

Motion by Langley, seconded by Brown to approve Consent Agenda as presented.
Voting Aye: Brown, Galles, Langley, Ross. Motion Carried.

* President Ross asked to note the record of the absence of Director Thomas Holtorf.

5.0 VISITORS COMMENTS/REQUESTS

- YMS teacher, Lisa Sinclair recognized and thanked Hannah Lungwitz for donating her time to take photographs for the Daddy/Daughter dance for K-6. Ms. Sinclair also acknowledged for the record, the parent volunteers who helped; Tina Richardson, Ronella Noble, Tami Haruf and Kristi Rutledge. She also thanked businesses that donated snacks for the dance.

6.0 SCHEDULED AUDIENCE WITH BOARD

- None

7.0 CORRESPONDANCE

- None

8.0 DISCUSSION ITEMS

8.1 Resolution Declaring Critical Shortage of Teachers, School Bus Drivers and Food Service Cooks

- Chrisman stated as result of recent legislation, rural school districts are able to hire PERA retirees that are qualified to fill positions.
- Resolution allows district to hire qualified PERA retirees to fill teacher, school bus driver and food service cook positions.
 - ❖ YSD-1 qualifies as rural district
 - ❖ Board declares shortage
- Vice President Duane Brown asked how many employees the district has that would fall under category. Chrisman stated, one, pending approval of the resolution.
- Brown clarified that critical shortage resolution differs from employee transition year and asked how many employees fall under transition year. Chrisman stated they are different and the district also has one employee that will be working a transition year.
- Chrisman added that other than the resolution, the district has no liability; PERA responsibility falls on the employee.
- Brown moved to approve Resolution. President Ross stated that the board cannot take action at this point in the meeting. Chrisman added that the board is currently in discussion.

8.2 ELPA Program Assurances Form

- Kris Van Deraa, ELL Coordinator for the district announced that the

district has received the ELPA Excellence Award with \$20,000 for the highest growth percentile on assessments district-wide.

- To receive funds, the superintendent and board president need to sign assurance form.
- Would like to use a majority portion of award to create a Jump Start program for K-12 ELL/ESL students prior to the start of the school year.
- Restrictions on funds from ELPA award more flexible than Title III funds.

8.3 District Employee Health Benefits

- Chrisman stated 26% increase in health insurance premium.
- Insurance committee has had two official meetings; is working with Andy Neff of Cherry Creek Benefits who presented a couple scenarios options for the district to consider for health coverage.
- Committee recommends option 3D
 - ❖ Splits increase costs between both district and employee.
 - ❖ Plans are same as previous year – deductibles have increased
 - ❖ Current HDHP offered at \$0 cost to employee, will increase to \$30.
- Chrisman added that district joined Cigna when rates were low, didn't have many claims.
 - ❖ Rates adjust from year to year depending on usage
- Brown asked if the budget is determined by the 107 employees currently enrolled. Chrisman stated the numbers can increase and decrease, but the 107 is the basis for the budget. Janna Young, HR/Payroll added that the number tends to average from 100-107 employees as people leave the district and new hires.
- Chrisman added that the cost increase of \$150,000 general range for budgeting is manageable. District will not go in to reserves for operating costs.

8.4 Policy GBGH-Staff Sick Leave Bank 1st Reading

- Chrisman noted that the policy was revised earlier in the year to recoup days when staff leave the district.
 - ❖ Previous policy not sustainable
- Policy basically starting from scratch
 - ❖ Looked at other district's policies
 - ❖ Worked with school district attorney to develop policy

- Changes to policy
 - ❖ All accumulated leave must be exhausted and employee must take five days at one-half regular pay before applying for sick bank.
 - ❖ The number of consecutive days that can be used is capped at twenty-five days (6 weeks). Previous policy was fifty days (10 weeks).
 - ❖ Number of max sick leave bank days based on schedule of number of years employed by district; increases 1-5 years.
 - ❖ Sick Leave Bank cannot be used in conjunction with other programs such as worker's comp or PERA.
 - ❖ Repayment contributions must be made and accumulated days will be forfeited if employee leave district prior to repaying sick leave bank of time used.
- Brown noted difference in policy sent previously to board and policy presented for approval. Chrisman stated that the first policy was for the board to familiarize with the structuring of the policy. The policy presented for 1st reading includes the added legal references made by the attorney for the district.
- Chrisman stated that the policy will require a second reading at the May board meeting before approval can be made. Adding that timing for the policy to go in to effect will coincide with the new benefits year.
- Human Resources will need to serve on Sick Bank Committee.
- Brown stated he would like to meet with Superintendent Chrisman to further evaluate the policy.

8.5 Policy GCBA-R – Professional Staff Salaries 1st Reading

- Chrisman stated that salary schedule needs to be addressed, without changing the salary schedule; some positions require Master's degree or certifications for licensing that are not reflected on current salary schedule.
- Chrisman has been working with Human Resources and the attorney for the school district.
 - ❖ Attorney recommends adding to salary schedule rather than using addendums or extra duty in contracts.
- Hard to fill positions will be reviewed annually.
- Contracts for teachers that include the stipend will have to wait until May, pending approval of the salary schedule, following 2nd reading of the policy.

- Brown stated he would like to meet with Superintendent Chrisman to further evaluate policy.

8.6 District Employee Appreciation Week Proclamation

- Chrisman stated that proclamation designates the first week of May as staff employee week to recognize all staff of Yuma School District-1.
- Director Galles noted an error on district letterhead; out of date, did not include current board member. Secretary to the Board, Angie Weathers to correct on document if approved.

9.0 ACTION ITEMS

9.1 Approve Resolution Declaring Critical Shortage of Teachers, School Bus Drivers and Food Service Cooks

Motion by Brown, seconded by Galles to approve resolution declaring critical shortage of teachers, school bus drivers and food service cooks.

Voting Aye: Brown, Galles, Langley, Ross. Motion carried.

9.2 Approve ELPA Program Assurances Form

- President Ross noted error on agenda in 9.0 Action Items – 9.2 should read ELPA Program Assurances Form

Motion by Galles, seconded by Langley to approve ELPA Program Assurances Form as presented.

Voting Aye: Brown, Galles, Langley, Ross. Motion carried.

9.3 Approve District Employee Health Benefits

Motion by Galles, seconded by Langley to approve District Employee Health Benefits.

- President Ross amended motion; adding to approve Option 3D, as presented, seconded by Brown.

Voting Aye: Brown, Galles, Langley, Ross. Motion Carried.

9.4 Approve Policy GBGH – Staff Sick Leave Bank 1st Reading

Motion by Langley, seconded Galles to approve policy GBGH – Staff Sick Leave Bank 1st Reading as presented.

Voting Aye: Brown, Galles, Langley, Ross. Motion Carried.

9.5 Approve Policy GCBA-R – Professional Staff Salaries 1st Reading

Motion by Brown, seconded by Langley to approve Policy GCBA-R – Professional Staff Salaries 1st Reading as presented.

Voting Aye: Brown, Galles, Langley, Ross. Motion Carried.

9.6 Approve District Employee Appreciation Week Proclamation.

Motion by Langley, seconded by Galles to approve District Employee Appreciation Week Proclamation. *Secretary/Treasurer read proclamation.

Voting Aye: Brown, Galles, Langley, Ross. Motion Carried.

10.0 SUPERINTENDENT REPORT

- There is a new insurance claim on pit floor due to melting snow from blizzard. Evaluation of damage began today. District experienced power surges during storm, but no known further damage reported as of board meeting.

- June meeting needs moved to 11th of month for budget approval.
- Legislation moving from House, will receive approximate numbers soon from CDE.
- Changes to PERA moving out of Senate to Conference Committee, will impact employee and district costs.
- Agenda format is controlled at local level. Asked board if they prefer format of discussion and action items to remain as is or change to discussion with immediate action.
- ❖ Director Galles and Vice President Brown noted preference for immediate action following discussion.
- ❖ President Ross stated that the format of discussion and action has been the same throughout his time on the school board.
- ❖ Brown added he has not seen discussion and action processes done in the format as the agenda.
- ❖ Chrisman will verify policy to change format of agenda. If an exhibit, the agenda will not require two-readings.
- ❖ Many events coming up before next board meeting. Will send email updates to board of scheduled events.
- ❖ The K-6 Daddy/Daughter dance was great, hope it will become a tradition that continues.


11.0 BOARD REPORTS/COMMENTS


- Galles commended Kris Van Deraa for ELPA Award.

12.0 ADJOURNMENT

The Board Meeting was adjourned at 8:01 p.m. by Dan Ross.
Motion by Langley, seconded by Galles to adjourn the meeting.
Voting Aye: Brown, Galles, Langley, Ross. Motion Carried

Sincerely,


Kim Langley, Secretary/Treasurer
Yuma School District-1
Board of Education


Dan Ross, President
Yuma School District-1
Board of Education