

Yuma School District-1
May 21, 2018 Regular Meeting
Board of Education

BOARD MEMBERS PRESENT

Dan Ross, President

Duane Brown, Vice President

Lindsey Galles, Director

Dianna Chrisman, Superintendent

Sherry Dennis-Murphy, Business Manager

Angela Weathers, Executive Secretary

BOARD MEMBERS ABSENT

Kim Langley, Secretary/Treasurer

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President, Dan Ross called the regular meeting of the Board of Education to order at 7:00 p.m. on Monday, May 21, 2018 in the Yuma School District Board Room.

2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL

- Superintendent Chrisman noted that the additions and deletions from the agenda are changed in the revised agenda and are in the noted sections.

- ❖ Additions

- 6.1 Principal End of Year Report to 6.0 Discussions
- 8.2 2018-2019 MES Student Handbook to 8.0 Discussion Items
- 9.2 2018-2019 MES Student Handbook to 9.0 Action Item
- 8.8 Phone System Quotes to 8.0 Discussion Item
- 9.8 Phone System Quotes to 9.0 Action Item
- 8.9 2018-2019 Certified Employee Contract Addendums to 8.0 Discussion Items
- 9.9 2018-2019 Certified Employee Contract Addendums to 9.0 Action Items

- ❖ Deletions

- 9.2.6 Policy GDD Support Staff Vacations and Holidays from Action Item 9.2 Approval of Policies – 1st Readings

Motion by Ross, seconded by Brown to approve Agenda-Additions/Deletion as presented.
Voting Aye: Brown, Galles, Holtorf, Ross. Motion Carried.

*President Ross made note for the record the absence of Kim Langley.

3.0 FINANCIAL OFFICER REPORT

- Business Manager Sherry Dennis-Murphy gave financial report for the month of April.
 - ❖ Expenditures \$794,119; Revenue \$705,149; Payroll and Benefits \$565,758
 - ❖ Noted expenses:
 - NJC spring classes \$30,789; will receive partial reimbursement
 - Colorado Digital Learning Solutions for spring term \$3070

- Rasmussen for repairs and parts at all buildings \$14,099
- Installed a new inducer fan at YHS \$1559
- ❖ Received two copier bids – will make recommendation at next meeting
- ❖ Would like feedback on new expenditure report format
 - Brown and Galles stated they like the new format. Galles added that it is easier to read.
- ❖ Donations were noted.
- ❖ Brown inquired about the percentage of property tax and mill levy override noted in the financial reports as well as the Fund Balance Report listing a \$1.3 million decrease from the beginning of the year. Dennis-Murphy stated that the district puts a percentage each month to show that tax revenue is being collected, then it is adjusted post audit, this process began approximately four years ago. She also explained that the fund balance report is also adjusted to the actual amount once the audit is complete. Chrisman added that it is done this in order to maintain a healthy reserve while waiting for funds to be received.

4.0 CONSENT AGENDA

4.1 Approval of Minutes

- 4.1.1 April 16, 2018 – Regular Board Meeting
 - ❖ Brown noted spelling error in section 8.4

4.2 Routine Business

- 4.2.1 Financial Reports as of April 16, 2018
- 4.2.2 April 2018 Check Register
- 4.2.3 Donations
 - ❖ Bolder Boulder Racers Club
 - Bank of Colorado for Cost of Charter Bus \$400
 - ❖ SPED
 - Colorado Knights of Columbus \$525
 - ❖ YMS Tribal Council
 - Bank of Colorado for Appreciation Gifts \$300
 - ❖ YHS Science and Research Class
 - First Farm Bank \$100
 - Hardware Hank \$100
 - Premier Farm Credit - \$25
 - ❖ YMS Boys Golf
 - Hoch Lumber \$100
 - Farm House Market \$100
 - Five Star Ag \$100
 - Yuma Family Dental \$200
 - J & L Auto \$100
 - Mark Roth Farms \$100
 - Carquest \$100
 - Ron and Pam Korf \$1000

- Quality Heating & Cooling \$200
- Agri Inject \$250
- 21st Century \$250
- Byron and Lalani Weathers \$100
- Huwa Carpet Cleaning LLC \$100
- Farm Reign, LLC \$100
- ❖ Sixth Grade Camp Fund
 - Gift cards in the amount of \$56.50 from Bank of Colorado for Lip Synch Battle Prizes

4.3 Personnel

4.3.1 Recommendations

- ❖ Jodene Boerner – BOCES Induction Mentor for Amber Brown and Marylu Smith-Dischner
- ❖ Sara Leifheit – Summer Grounds
- ❖ Amy Melby – BOCES Induction Mentor for Lucas Lubbers
- ❖ Barbra Paulsen – Custodian
- ❖ Jamie Robinson – BOCES Induction Mentor for Sydney Woods
- ❖ Trenton Schaefer – Custodian
- ❖ Michael Dischner – Transfer from YMS P.E. Teacher to TOSA YHS Dean/Athletic Director
- ❖ Deidre Huwa – MES Kindergarten Teacher
- ❖ Maxwell Fokken – YHS Science Teacher
- ❖ Heidi Trute – YHS Summer School Teacher 6/4/18 - 7/26/18
- ❖ MES Summer School 6/4/18 – 6/28/18
 - Calie Northrup
 - Mackenzie Chrisman
 - Crystal Schwartz
 - Keri Chapman
 - Cristi Powell
 - Jill Patten
- ❖ Ben Inouye – Traincation Sponsor June 11-14, 2018
- ❖ Brett Moser – Transfer from 5/6 Math to YMS P.E./Health
- ❖ Emma Day – MES Long-term Sub
- ❖ 2018-2019 Notice of Assignments and Contracts

4.3.2 Separations and Resignations

- ❖ Sydney Woods – YHS Math
- ❖ Desmon McMurphy – MES Kindergarten Teacher
- ❖ Anthony Castillo – MES Para
- ❖ Samantha Loop – YHS Sweeper
- ❖ Sarah Edwards – MES Para
- ❖ Emma Thoma – MES Teacher
- ❖ Lorena Wenzel – Custodian

4.4 Activity Trip Request

- 4.4.1 YHS Wrestling to Paonia, Colorado for Summer Wrestling Duels 6/8/10-6/10/10.

4.4.2 Ratify Activity Trip Request for 6th Grade Career Fair Trip to North West Kansas Technical College in Goodland, KS on 4/25/18.

Motion by Ross, seconded by Holtorf to approve Consent Agenda with spelling correction made to section 8.4 of April 16, 2018 minutes.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion Carried.

5.0 VISITORS COMMENTS/REQUESTS

5.1 Lisa Sinclair, CEA representative spoke on behalf of members with questions pertaining to district policy availability and processes for updating policy.

5.2 Jeanne Yenter stated that there will be a reception held on Wednesday, May 23rd from 8 a.m.-2 p.m. at the transportation building in honor of the retirement of JoAnn Runge.

6.0 SCHEDULED AUDIENCE WITH BOARD

6.1 Principal End of Year Report

❖ MES Principal Keri Chapman

- 2nd year completed of three for the CDE Early Literacy Grant.
 - Met all three goals, two years in a row
 - Will receive grant funding for 2018-19 school year.
- Curriculum supplements –
 - New reading supplement program that will also be used for professional development on new teachers.
 - Go Math requires reading skills – word problems
- Watch D.O.G.S. program continues to be a success.
- Received bronze-level Healthy Schools Award – national award
- Second Step Guidance Levels by Shannon Sheffield – Kindness Project
- Family-based activities throughout year –
 - Parents and Pumpkins
 - Daddy Daughter Dance
 - Mother and Son Movie Night
 - Family Game Night
 - Very successful, 150 families attended
- Goals for 2018-19
 - Small group reading time
- Summer school set to begin June 4th; four hours per day for four weeks, 51 of 64 invited students scheduled to attend.

❖ YMS Principal Brenda Klobberdanz

- Opportunities for students to participate in programs and activities
 - Braves Program – Similar to high school Chiefs program. 8th graders help in 5th and 6th grade classrooms. Very successful.
 - Traincation – Hands on opportunities for students to learn more about manufacturing. Sponsored by Ben Inouye, 6/11-6/14.

- Overview of grades 5-8 academic evaluations
 - Projected growth well above expectations, above state average
 - 8th grade math had substantial growth
 - Vice President Brown asked if there is a trend that shows that some classes perform better than others. Kloberdanz stated that there is still some issue in the 5th grade, possibly in part to transition from elementary to middle school.
 - President Ross asked if transition is improving with the alignment of curriculum. Kloberdanz stated that it is getting better, but is still rough.
 - Changes/Plans for next school year –
 - Add a local permission slip to registration that will cover students for the school year to participate in activities in town within walking distance to the school.
 - Use Facebook, Messenger and the district website to help get word out to parents of notifications. Paper handouts are not making it home to parents.
 - Michael Dischner and Wendy Lynch shared news of Yuma Middle School earning national Healthy Schools Bronze Level Award.
 - Yuma schools has great fitness program for grades K-9. Yuma has two schools winning the award out of 323 schools nationwide.
 - Need to improve wellness policy; training for school lunch staff needs to be in policy. Staff need to be more involved in health programs.
- ❖ YHS Principal Jodene Boerner
- Praised high school staff for great year
 - Added that Yuma High School teacher, Rory Lynch continues student fitness with Lifetime Fitness classes.
 - Congratulated Amy Melby for being selected as Bank of Choice's Teacher of the Year Award.
 - Building Accountability Committee is in place.
 - Bell Schedule
 - Will continue with block schedule; 90% of high school students responded to survey, 86% prefer block.
 - Not good for students to switch back and forth between block and traditional schedules. Really need at least three years to see if schedule is beneficial.
 - Will no longer have crazy 8 days, red and white days will alternate Fridays
 - Continuing extended lunches on Thursdays and Fridays for students who meet criteria.
 - Proficiency credit must be administrator and parent approved.

- Assessment Testing went well during morning hours, however will need to reassess timing. Some tests went over and students had to wait for class to begin in the afternoon.
 - Assessment scores will be released on 6/11/18. Data will be analyzed once information is received.
- Will continue academic support on teacher PD Fridays. NHS students will use time for peer tutoring. Will count toward required community service hours, helping students needing additional academic help.
- Summer school will go from June 4th – July 26, there will be no sessions on June 5th and 6th.
 - Brown asked how many students in the high school are needing summer school.
 - Boerner stated that the number will not be calculated until the conclusion of finals, once all grades are posted.
 - Chrisman added that summer school in the high school is for credit recovery. Students will complete a semester's worth of work online in order to receive credits.
 - Boerner added that a majority of summer school students tend to be freshman or sophomores who are adjusting to high school and credit system.

7.0 CORRESPONDANCE

- None

8.0 DISCUSSION ITEMS

8.1 Supplement, Not Supplant Under The Every Student Succeeds Act: Demonstration of Compliance

- Beth Dischner, District Assessment Coordinator presented to the Board, an assurance of compliance, along with a narrative stating Yuma-1 Budget Allocation Methodology to the Colorado Department of Education verifying that YSD-1 meets ESSA requirements.

8.2 2018-2019 MES Student Handbook

- MES Principal Keri Chapman presented the 2018-19 Student Handbook to the Board, noting only 2 changes –
 - Email to yumaschools.net from yumaschools.org
 - Addition of permission form for local outings.

8.3 Policies - 1st Readings

- Chrisman noted several staff-related policies needing updating in wording to better clarify policy.
 - 8.3.1 GBGG – Staff Sick Leave
 - Stipulation added requiring three years consecutive employment to Professional Staff and Support Staff sections of policy.
 - “Approved” added to Professional Staff section

8.3.2 GBGM – Staff Personal Leave

- Stipulation added for personal leave to be approved in advance.
- “Approved” added

8.3.3 GCCAB/GCCBB – Personal/Emergency/Legal/Religious Leave

- CASB consolidated policies
- Stipulation added for personal leave to be approved in advance.
- “Approved” added

8.3.4 GCKA – Instructional Staff Assignments and Transfers

- Policy inadvertently omitted during CASB overhaul. Must run through policy process in order to be added back in to policy manual.

8.3.5 GCL – Professional Staff Schedules and Calendars

- End of teacher work day amended from 3:30 p.m. to 3:50 p.m. to work with professional development schedule

8.4 Policies – 2nd Readings

8.4.1 GBGH – Staff Sick Leave Bank

- No further discussion

8.4.2 GCBA-R

- Chrisman stated for second reading that the recommended amendment allows for extra compensation for professional staff that are required to hold additional degrees, certifications, licensure, endorsement or other credentials for specialized positions.
- Brown noted absence of the word “no” in section C - Hard to fill and specialized positions #2. Amendment needed, adding the word “no.”

8.5 2018-2019 School Lunch Prices

- Chrisman stated that, to be in compliance, lunch prices for Morris Elementary School and Yuma Middle School need to increase \$.10.
 - Full lunch price for MES and YMS students for 2018-2019 school year will be \$2.55/day.
 - A chart is available on the district website and will be published on the district Facebook page prior to 18-19 registration that lists lunch costs by the month, semester or year for reduced and full-pay lunch for all three buildings, as well as breakfast.
- Noted that the district is looking for ways to make online payment available for school lunches; to be in place for 2018-19 school year.
- Brown added that the ability to look up lunch balances would be beneficial to parents and guardians.

8.6 Bus Purchase Recommendation

- Chrisman stated projected funds for 2018-2019 supports purchase of bus.
- Jeanne Yenter, Transportation Co-Director noted the addition of an amended quote to the choices available.

- Recommending 2019 International Integrated RS S Bus for \$138,595, includes CDE inspection.
 - Added sets of heaters to middle of bus and LED lights for better visibility.
 - Capacity – 84
 - Standard 2 year warranty
 - Will take approximately 6 months to be completed, looking at January for delivery.
- Duane Brown asked where the bus will be manufactured. Yenter stated Oklahoma.

8.7 Small Vehicle Purchase Recommendation

- Chrisman stated that purchase is planned for several vehicles in order to update aging, high-mileage fleet. One quote needed immediate action due to current availability with good pricing, low mileage vehicle.
- JoAnn Runge, Transportation Co-Director noted recommendation of 2016 Dodge Dart for \$15,826 from Korf Continental, Yuma.
- Brown asked how many small vehicles are in the fleet. Runge stated there are two Suburbans, a car (Malibu) and a Tahoe.
 - Chrisman added that students cannot be transported in Tahoe.

8.8 Phone System Quotes

- Superintendent Chrisman stated that the current phone system was going to be addressed as part of the 2018-2019 capital outlay, however the system is not working regularly and is frequently down.
- Brandi Clarkson, district IT director has been researching and receiving quotes for a new phone system for the district.
 - Recommending Voice Over Internet System
 - \$19,380, includes phones and installation
- Sherry Dennis-Murphy added that when 911 is called, the current phone system registers all calls originating from the high school, even if call is made from another building. The new system will resolve this issue.

8.9 2018-2019 Certified Employee Contract Addendums

- Chrisman noted that the contract addendums have been pulled out of the consent agenda for formal approval following Board approval of updated policy GCBA-R.

8.10 Bond Election

- Superintendent Chrisman stated that based on conversations she and Duane Brown have had with Jay Hoskinson from B.E.S.T. regarding community inquiries as to whether it would be prudent to try for a B.E.S.T. grant for the district facilities renovation and how the grant works, as well as potential hang-ups, chances of receiving grant are favorable.

- High school measured 0.36 on Facility Condition Index (FCI)
 - Lower FCI number is best, shows better longevity and facility is not required to demolish and rebuild.
- Chrisman sat in on B.E.S.T. Grant proposals
 - Grant committee consistent with “preserving tradition”
 - Better understand what committee is looking for in proposals.
- Brown stated that the district may need to set aside funds in budget to develop detailed master plan.
 - Chrisman noted that she would like to compare master plan with other district recipients of B.E.S.T. grants to compare design square footage and cost per square foot.
- Ross stated he would like to seek additional funding alternatives. He is not opposed to holding off on bond issue until 2019 election.
- Chrisman added that B.E.S.T. Grant applications are due in February 2019, bond issue would go on November 2019 ballot. If approved for grant and bond passes, construction would not begin for 12-18 months. Looking at 3 years of price inflation which would be approximately \$25 million for the project. Grant would pay 54-55%, bond would be for 45%.
 - Possible to go for 50-50 to increase chances for grant approval, district could use bond 50% to help fund projects not covered by grant.
 - Galles verified that amount would cover both remodel and addition.

9.1 ACTION ITEMS

9.1 Supplement, Not Supplant Under the Every Student Succeeds Act: Demonstration of Compliance as presented.

Motion by Brown, seconded by Galles to approve Supplement, Not Supplant Under the Every Student Succeeds Act: Demonstration of Compliance

Voting Aye: Brown, Galles, Holtorf, Ross. Motion carried.

9.2 2018-2019 MES Student Handbook as presented.

Motion by Galles, seconded by Holtorf to approve 2018-2019 MES Student Handbook

Voting Aye: Brown, Galles, Langley, Ross. Motion carried.

9.3 Policies - 1st Readings

9.3.1 GBGG – Staff Sick Leave

9.3.2 GBGM – Staff Personal Leave

9.3.3 GCCAB/GCCBB – Personal/Emergency/Legal/Religious Leave

9.3.4 GCKA – Instructional Staff Assignments and Transfers

9.3.5 GCL – Professional Staff Schedules and Calendars

Motion by Brown, seconded by Holtorf to approve Policies - 1st Readings as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion Carried.

9.4 Policies – 2nd Readings

9.4.1 GCBA-R – Professional Staff Salaries

Motion by Brown, seconded by Galles to approve GCBA-R – Professional Staff Salaries 2nd Reading, with the amendment – insertion of word “no” to section C2.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion carried.

9.4.2 GBGH – Staff Sick Leave Bank

Motion by Galles, seconded Brown to approve policy GBGH – Staff Sick Leave Bank 2nd Reading as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion Carried.

9.5 2018-2019 School Lunch Prices.

Motion by Holtorf, seconded by Galles to approve 2018-2019 School Lunch Prices as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion Carried.

9.6 Bus Purchase Recommendation

Motion by Galles, seconded by Brown to select recommended International bus for purchase price \$138,595.30 as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion carried.

9.7 Small Vehicle Purchase Recommendation

Motion by Brown, seconded by Galles to select recommended Dodge Dart for purchase price 415,836 as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion carried.

9.8 Phone System Quote

Motion by Brown, seconded by Galles to select recommended Mitel phone system for the purchase price of \$19,380 as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion carried.

9.9 2018-2019 Certified Employee Contract Addendums

Motion by Galles, seconded by Brown to approve 2018-2019 Certified Employee Contract Addendums as presented.

Voting Aye: Brown, Galles, Holtorf, Ross. Motion carried.

10 SUPERINTENDENT REPORT

- ❖ Awards – Brenda Kloberdanz, Kent Chrisman and Jessica Witte of YMS received Outstanding Admin Award from BOCES.
- ❖ Kloberdanz recognized by Boetcher Scholarship recipient, Riley Meisner from Sterling for making a profound difference in his life as his sixth grade teacher; received \$1000 professional grant to use in current school to improve lives of students.
- ❖ Spring athletics and activities have concluded.
- ❖ 8th Grade Promotion and dance will be held on May 22nd.

- ❖ District Office and Custodial/Maintenance will begin summer hours, Monday-Friday beginning June 4th.
- ❖ Budget perimeters same as last year.
 - Small rural funds approximately \$280,000
 - High cost special education reimbursement, less BOCES 10% - \$80,000.
 - Operation costs will be absorbed by one-time funds and CDE projections.
- ❖ B.E.S.T. Grant received for HVAC System \$304,770, district cost \$249,348
 - Grants awarded based on points, YSD-1 was first award.
- ❖ June Meeting
 - Full list of summer capital projects
 - Purchases; budget
- ❖ Admin team meeting
 - Reviewing/updating safety plans
 - Working with Janna in HR to review job descriptions and finalize employee handbook to ensure policies and processes are in line.

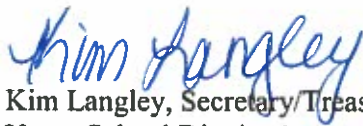
11 BOARD REPORTS/COMMENTS

- Ross commended the track team for a tremendous showing at State Track.
- Galles praised and thanked the teachers and administration for all that they do for the school and community. Amazing to see all the programs and outstanding family participation, she and her kids enjoyed participating in the family/community events.
- Brown and Holtorf thanked the teachers and administration for a great job throughout the year.
- Ross stated that there has been tremendous growth over the last three years, he looks forward to continued success in all areas. It is inspiring.

12 ADJOURNMENT

The Board Meeting was adjourned at 9:03 p.m. by Dan Ross.
Motion by Holtorf, seconded by Galles to adjourn the meeting.
Voting Aye: Brown, Galles, Holtorf, Ross. Motion Carried

Sincerely,



Kim Langley, Secretary/Treasurer
Yuma School District-1
Board of Education



Dan Ross, President
Yuma School District-1
Board of Education