

Yuma School District-1  
September 11, 2017 Regular Meeting  
Yuma School District-1

**BOARD MEMBERS PRESENT**

Kim Langley, Secretary/Treasurer  
Thomas Holtorf, Director  
Lindsey Galles, Director

Dianna Chrisman, Superintendent  
Sherry Dennis-Murphy, Business Manager  
Angela Weathers, Executive Secretary

**BOARD MEMBERS ABSENT**

Dan Ross, President  
Marc Baucke, Vice President

**1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board Secretary/Treasurer Kim Langley called the regular meeting of the Board of Education to order at 7:00 p.m. on Monday, September 11, 2017 in the Yuma School District Board Room.

**2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL**

- Superintendent Chrisman noted a shift in discussion items; moving discussion item 8.7 2017-18 Assessment Schedule to 8.1, shifting order of discussion items down.

Motion by Holtorf, seconded by Galles to approve shift in discussion order of Agenda.

Voting Aye: Galles, Holtorf, Langley. Motion Carried

**3.0 APPROVAL OF MINUTES**

3.1 August 21, 2017 Regular Board Meeting

ENCLOSURE

Motion by Holtorf, seconded by Galles to approve the August 21, 2017 Board Meeting Minutes as presented.

Voting Aye: Galles, Holtorf, Langley. Motion Carried

**4.0 ROUTINE BUSINESS**

4.1 Financial Report as of August 31, 2017

ENCLOSURE

- Superintendent Chrisman noted that business manager, Sherry Dennis-Murphy will be trying a new method in presenting monthly financial report with feedback from the board.
- Dennis-Murphy presented overview of financial reports as of August 31, 2017; budget updates are up for review.
- Kim Langley stated that Dennis-Murphy's presentation answered most questions she had for the month's financials.
- Langley asked why the paper costs exceeds budget.
  - Dennis-Murphy stated that the district chose to go with Office Depot for the 2017-18 paper supply. There was an error in order, the district is well-stocked and will be good for a while.

Motion by Holtorf, seconded by Galles, to approve the Financial Report as of August 31, 2017 as presented.

Voting Aye: Galles, Holtorf, Langley. Motion Carried

#### 4.2 Check Register

ENCLOSURE

Motion by Galles seconded by Holtorf, to approve the Check Register as presented.

Voting Aye: Galles, Holtorf, Langley. Motion Carried

#### 4.3 Donations

4.3.1 Personalized pull-over jackets for golf team and coaches from Wagner Equipment Company – Keith Daugherty – Value of \$1,154.56

4.3.2 Booster Club donation to 2017-18 sports programs totaling \$9,730

4.3.3 Nau Family donation to YHS volleyball team for training machine – value \$6800

- Director Thomas Holtorf stated that donations are greatly appreciated. The community and boosters take care of the school well.

### 5.0 VISITORS COMMENTS/REQUEST

Mike Bowers spoke on behalf of the Haxtun School District and families affected by the Board's decision in August 2017 meeting to disallow Haxtun school busses to enter in to Yuma school district territory to pick up students. He asked that the board reconsiders their decision as the families attend Haxtun schools for personal family reasons and will continue to do so. With cold-weather months approaching, not allowing the Haxtun busses to pick students up at their homes will cause a hardship. Propose board consider a possible 2-3 mile boundary allowance exception.

### 6.0 SCHEDULED AUDIENCE WITH BOARD

None

### 7.0 CORRESPONDENCE

None

### 8.0 DISCUSSION ITEMS

#### 8.1 2017-18 Assessment Schedule

- Beth Dischner presented the assessment schedule for the 2017-18 school year.
- 9<sup>th</sup> grade will not be taking CMAS PARCC, will be taking PSAT (state college preparatory exam)
- 7<sup>th</sup> and 11<sup>th</sup> grades will be assessed in CMAS Social Studies

#### 8.2 Personnel

##### 8.2.1 Recommendations

- CJ Leonhardt – YMS Assistant Football Coach

#### 8.3 House Bid

- Chrisman stated that the district received one sealed bid for the house.
- Bid is for \$500, with all moving expenses on buyer.
- Buyer is requesting that the district allows for spring removal due to approaching cold-weather months and allow for time to prepare foundation at site where buyer is moving house to.
- Chrisman proposed approving bid, allowing the superintendent to proceed with working with consulting with school district's attorney to draw up contract.

#### 8.4 Sick Leave Bank

- Superintendent Chrisman stated that when employees retire or separate from the district, often balances of earned sick leave are unused.
- Retirees have wanted to donate hours, but current policy does not allow.
- Chrisman proposed changing policy with first reading during board meeting to allow unused sick leave to be donated to sick leave bank with a cap not to exceed 150 days, allowing immediate transfer of days to fill sick leave bank; second reading at October board meeting.
- Cheyanne Woodward noted that the sick leave bank committee is conservative; requests for bank days by staff requires a doctor's note. Applications are not accepted without a note.
- Policy change will prevent current members from having to donate another day to remain in sick leave bank.

#### 8.5 Activity Trip Request – 6<sup>th</sup> Grade Camp; September 20-22 to YMCA of the Rockies at Snow Mountain, Granby, CO

- Chrisman noted that change in 6<sup>th</sup> grade camp location is due to issues with previous location, change in location requires board approval; trip is overnight.

#### 8.6 Resolution to charter over the road motor coach for 6<sup>th</sup> grade camp trip

- Superintendent Chrisman noted that need to reschedule 6<sup>th</sup> grade camp causes transportation issues. District transportation is not available.
- President Dan Ross has arranged donations for district to use Overland Trail Bus Lines out of Sterling.
- Requires passing of board resolution that allows district to contract for services.
  - Allows superintendent to enter in to contract with properly insured, licensed and permitted carriers.
- Possibly look in to use of charter for future 6<sup>th</sup> grade camp trips.

#### 8.7 City of Yuma Bill

- Scott Moore – Yuma City Manager presented the board a letter requesting that the district pay a balance from incorrect billing that accrued from 3/6/15 to 7/31/17 totaling \$78,876.61.
  - Error was found during routine audit.
  - Law states that district is obligated to pay for incorrectly billed charges for a period of six months prior to billing correction. Totaling \$16,779.84.
  - Chrisman noted that the paying the unobligated amount would affect finalized budgets of last three fiscal years, as well as current budget.
  - Sherry Dennis-Murphy stated that repayment will cause problems with audit, the district will be dinged.
    - Current budget will be hit paying the required \$16,779.84 of unplanned charges.
    - Current budget was based on last year's numbers, budgeted amount is short approximately \$3000 per month.

## **9.0 ACTION ITEMS**

### **9.1 Approval of Personnel**

Motion by Holtorf, seconded by Galles to approve Personnel as presented.  
Voting Aye: Galles, Holtorf, Langley. Motion Carried

### **9.2 Approval of House Bid**

Motion by Galles, seconded by Holtorf to approve the bid in the amount of \$500 for the purchase of the home (excluding property) and to allow the superintendent to move forward with a contract stipulating timelines and associated costs to be approved at a later date.  
Voting Aye: Galles, Holtorf, Langley. Motion Carried

### **9.3 Approval of Sick Leave Bank**

Motion by Holtorf, seconded by Galles to approve 1<sup>st</sup> reading of policy GBGH and to allow the immediate transfer of 199 unused and unreimbursed sick leave days from July 2016 to the sick leave bank setting the number of days available (before adding new employees) in the bank at 150.  
Voting Aye: Galles, Holtorf, Langley. Motion Carried

### **9.4 Approval of Activity Trip Request**

Motion by Galles, seconded by Holtorf to approve activity trip request for 6<sup>th</sup> grade camp, September 20-22 to YMCA of the Rockies at Snow Mountain, Granby, CO, as presented.  
Voting Aye: Galles, Holtorf, Langley. Motion Carried

### **9.5 Approval of Resolution**

Motion by Holtorf, seconded by Galles to approve resolution allowing use of charter buses to transport students to and from school activities as presented.  
Voting Aye: Galles, Holtorf, Langley. Motion Carried.

### **9.6 Approval of City Bill**

Motion by Galles, seconded by Holtorf to approve payment for the previous six months of unpaid utilities to the City of Yuma in the amount of \$16,779.84 as allowable.  
Voting Aye: Galles, Holtorf, Langley. Motion Carried.

## **10.0 SUPERINTENDENT'S REPORT**

- Policy manual is back from CASB. Currently reviewing to check for policy changes that may have occurred while manual was undergoing overhaul. Will be ready for 1<sup>st</sup> reading at October meeting, will finalize at November meeting.
- Facility use agreement in finalizing stage with city.
- Trevor Neb is currently working on facility audit with CDE.
- Asked for feedback on finance portion of agenda
  - Langely stated it allowed for most of her questions to be answered by the presentation.
- Proposing format change on agenda with use of consent agenda for financials and personnel.
- Suggesting board revisit request to allow area schools to go a certain distance within district boundary lines to pick up students due to visitor's comments/request.
- October board meeting will be on the 16<sup>th</sup>.
  - At national conference in Florida.
  - All expenses paid with exception of ground transportation.

- Will be additional meeting in November following final count of election abstract votes for board members to take oath and hold organizational meeting.
- September is a busy month. Will be out of office 20<sup>th</sup> – 22<sup>nd</sup> and the 29<sup>th</sup>
- Langley asked when the next BOCES meeting is.
  - Chrisman stated that information will be forwarded.
- Information for upcoming regional meetings will be going out soon. Need to know which board members will be attending.

❖ Dan Ross arrived at 8:03 p.m.

#### 11.0 BOARD REPORT/COMMENTS

None

#### 13.0 ADJOURNMENT

The Board Meeting was adjourned at 8:08 p.m. by Kim Langley

Motion by Holtorf seconded by Galles to adjourn the meeting.

Voting Aye: Galles, Holtorf, Langley, Ross. Motion Carried

Sincerely,



Kim Langley, Secretary/Treasurer  
Yuma School District-1  
Board of Education



Dan Ross, President  
Yuma School District-1  
Board of Education