

Yuma School District-1
May 8, 2017 Regular Meeting
Yuma School District-1

BOARD MEMBERS PRESENT

Dan Ross, President
Marc Baucke, Vice President
Thomas Holtorf, Director

Dianna Chrisman, Superintendent
Sherry Dennis-Murphy, Business Manager
Angela Weathers, Executive Secretary

BOARD MEMBERS ABSENT

Kim Langley, Secretary/Treasurer
Lindsey Galles, Director

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Ross called the regular meeting of the Board of Education to order at 7:05 p.m. on Monday, June 12, 2017 in the Yuma School District Board Room.

2.0 AGENDA-ADDITIONS/DELETIONS-APPROVAL

- Superintendent Chrisman added Item 8.1.3 to Personnel Resignations; Matt Pounds, YMS Dean of Students and Discussion Item 8.5/Action Item 9.5; Suspend Policy BG – School board Policy for the purpose of adding Discussion Item 8.6/Action Item 9.6; Wellness Policies and Discussion Item 8.7/Action Item 9.7; School Safety Policies to meet compliance deadline of July 1, 2017.

Motion by Holtorf, seconded by Baucke to approve Agenda - Additions as presented.
Voting Aye: Baucke, Holtorf, Ross. Motion Carried

3.0 APPROVAL OF MINUTES

3.1 May 8, 2017 Regular Board Meeting

ENCLOSURE

Motion by Holtorf, seconded by Baucke to approve the May 8, 2017 Board Meeting Minutes as presented.

Voting Aye: Baucke, Holtorf, Ross. Motion Carried

4.0 ROUTINE BUSINESS

4.1 Financial Report as of May 31, 2017

ENCLOSURE

- Director Holtorf questioned expenses for YHS Salary, Superintendent Chrisman replied that the salary indicated is the extra duty stipend that was Board approved in a previous meeting.
- Holtorf also asked about expenses for transportation repairs and contracted services. Chrisman stated that because of timing factors, transportation repairs are done all at once, but are still within budget. Sherry Dennis-Murphy stated that ALD is part of the contracted services.

Motion by Holtorf, seconded by Baucke, to approve the Financial Report as of May 31, 2017 as presented.

Voting Aye: Baucke, Holtorf, Ross. Motion Carried

4.2 Check Register

ENCLOSURE

Motion by Baucke, seconded by Holtorf, to approve the Check Register as presented.
Voting Aye: Baucke, Holtorf, Ross. Motion Carried

5.0 VISITORS COMMENTS/REQUEST

None

6.0 SCHEDULED AUDIENCE WITH BOARD

6.1 Keri Chapman – Morris Elementary School 2017-18 Handbook

- Superintendent Chrisman noted that the 2017-18 Handbooks will only be discussed during the June meeting. This will give the Board time to review any changes. More discussion and action will be in the July meeting.
- Morris Elementary School Principal, Keri Chapman presented the 2017-18 Handbook, stating that there aren't any major changes, she just cleaned it up.
- Chapman noted that procedure for parent/guardian request for assessment exemption has been added to the handbook.

6.2 Brenda Kloberdanz – Yuma Middle School 2017-18 Handbook

- Yuma Middle School Principal, Brenda Kloberdanz presented the 2017-18 Handbook, stating that she has made a minor overhaul from previous handbook.
- A school directory, calendar and table of contents have been added.
- The Handbook includes a page with Bell Schedules for 5th and 6th grades, 7th and 8th grades, as well as late start bell schedules.
 - Chrisman noted these are weather-related late starts.
- Trying new schedule with 7th and 8th grade that will have greater emphasis on Reading, Writing and Math.
 - Class periods will be 52 minutes.
 - An example student schedule will be; 1st period Math, 2nd period Science, 3rd period English (Reading), 4th period Math again, 5th period Social Studies, 6th period English (Writing), then Specials.
 - This will give students some time to move around and refresh to better their mindset and focus.
- If a student leaves school during school hours, a parent must sign the student out, or a written notice must be provided to the school.
- Friends or relatives are discouraged from visiting during school hours.
 - Chrisman noted that this is emphasized in the new safety regulations.
- Deliveries are discouraged. YMS will not accept any deliveries for students.
- Backpacks, string bags or purses are not permitted in the classroom.
- Attendance policies have not changed.
- Assessment exemption procedure has been added.
- A section for Gifted and Talented has been added.
- Report cards will not be automatically printed and mailed. Parents encouraged to utilize PowerSchool. If parents request a copy, the office will print one.
- Quarterly Honor Roll recognition for students who achieve academic excellence: Principal's List (4.0 GPA), Honor Roll: (3.5-3.9 GPA). Results will be posted in The Yuma Pioneer.

- Retention/Promotion Point System has been added.
- No cell Phones during school hours.
 - Superintendent Chrisman noted CASB policy recommendation pertaining to camera systems in restroom facilities. Cell phones have cameras and need to be monitored when in restrooms.
- Director Holtorf voiced concern regarding page 12 of the handbook; no backpacks, string bags or purses in classroom, stating that he is unfamiliar with how much time students have between classes. If the students are not allowed to carry their books to class in a backpack for multiple classes, is there enough time between classes for the student to go to their lockers to collect needed supplies.
 - Principal Kloberdanz stated that lockers for the 5th and 6th grade are centrally located to classrooms in the same hallway and that the 7th and 8th grade are basically centrally located near the classrooms. Adding, that as part of the 52-minute class periods, the 7th and 8th grade will have three minutes between classes and this will be an adjustment for them.
 - Holtorf added that he hopes that there will not be an increase in student tardiness as the result; if students are needing more time to go to lockers between classes because they are not allowed to utilize backpacks in the classrooms.
 - Superintendent Chrisman added that if there are issues, such as increased tardiness, the issue will be addressed. Administration will look at the source of the problem, whether it be the backpacks or time between periods.
- Chrisman stated that there will be a few additional adjustments before approval in July, policies need to be cross-referenced to ensure the handbooks meet the language criteria of the new policies.
- President Ross asked if the high school handbook is on the agenda for the meeting.
 - Chrisman stated that Principal Boerner was unable to attend the Board meeting, but the high school handbook is included in the discussion piece of the agenda with an enclosure, and there is a printed copy of the handbook with highlighted changes.

6.3 Sick Leave Bank Committee – Annual Report

- Cheyenne Woodward addressed the Board with the annual Sick Leave Bank Committee Report.
- Woodward stated that it was a rough year for the bank; beginning with a balance of 164 days. As of June 1st, the balance is down to 30 days. The bank was utilized for employee illness as well as family illness. Doctors notes are required.
- Policy states that if the bank falls below 50 days, members must donate another day in order to remain enrolled in the sick leave bank.
 - Chrisman noted that there is concern for new employees needing to donate another day, when they just donated a day when they were hired.

- Woodward added that the committee understands the concern, but to comply with policy, an additional day must be donated by everyone who would like to continue enrollment.
- Janna Young will develop a form for employees to donate an additional day. There will be open enrollment for employees who wish to enroll.

7.0 CORRESPONDENCE

- President Ross stated that the Board appreciates notes of recognition from employees who have sent thank you cards.

8.0 DISCUSSION ITEMS

8.1 Personnel

8.1.1 Recommendations

- Wendy Schaal – Food Services Director
- Cheyanne Woodward – SPED Para
- Julie Tate – 3rd Grade Teacher
- Caley Glisan – 7/8 Grade Math Teacher
- Jessica Witte – Summer ICAP Training for Students
- Lidia Avina – YMS ESL Para
- Cathy Hall – Nurse Aide MES/YMS
- Emma Thoma – 4th Grade Teacher
- Mariah Christiansen – 1st Grade Long-Term Sub
- Tausha Ausmus – MES SPED Aide
- Rachelle Saxton – MES SPED Aide
- MES Writing Curriculum Alignment Project (June 8 – August 3, 2017)
 - Amy Allen
 - Vickie Campbell
 - Keri Chapman
 - Christine Daugherty
 - Julie Frihauf
 - Elizabeth Karabell
 - Dena Perlenfein
 - Cristi Powell
 - Crystal Schwartz
 - Tonya Smith
- 2017 MES Summer School (June 5 – 29, 2017)
 - Elizabeth Karabell
 - Beth Leifheit
 - Calie Northrup
 - Jill Patten
 - Cristi Powell
 - Barb Sharon
 - Tonya Smith
- 2017 YMS Summer School (July 10 – 28, 2017)

- Lysondra Yost (5th & 6th)
- Marilyn Lynch (5th & 6th)
- John Pujia (SPED and Aide for Converge Transport)
- Peggy Hemphill
- 2017 Temporary Grounds (Summer)
 - Jakob Chrisman
 - Kyle Rayl
- 2017-2018 Culturally & Linguistically Diverse Education Certification
 - Vickie Campbell
 - Elizabeth Karabell
 - Heather Klein
 - Wendy Lynch
 - Benjamin Inouye

8.1.2 Notice of Assignments

- Vicky Glanz – YHS Library Media Specialist

8.1.3 Resignations

- Rebecca Lubers – 4th Grade Teacher
- Ana Rios – Bilingual Aide
- Matt Pounds – YMS Dean of Students

8.2 ESEA General Assurance Form

- Beth Dischner explained that schools receive title funds from the government. The General Assurances Form replaces the previous form and must be signed by the Board President.

8.3 2017-2018 Preliminary Budget

- Sherry Dennis-Murphy presented the 2017-18 Preliminary Budget and Appropriation Resolution for Yuma School District-1, stating that the district could go in to the reserves by \$64,000. The budget will likely change.
- Superintendent Chrisman added that the preliminary budget has posted in the Yuma Pioneer for at least thirty days. There have been zero requests.
- President Ross asked if the costs associated with Little Indians is figured in to the preliminary budget. Dennis-Murphy replied that it is.
 - Chrisman noted that Little Indians did receive furniture donations from Head Start.

8.4 Activity Trip Request

8.4.1 YHS Yearbook to Regis University (Denver) for Wadsworth Yearbook Camp

- Chrisman noted that the yearbook training camp is overnight, needing Board approval.

8.5 Suspend Policy BG – School Board Policy Process

- Chrisman stated that CASB notification informed districts that updates to Safety Policies and Wellness Policies must be acted on in order to be in compliance with the Claire Davis Act by July 1, 2017.
- The Board has two options to address the policies needing action prior to the next regular scheduled meeting:
 1. Temporarily suspend Policy BG to not need a second reading for the policies needing immediate attention. Or,
 2. Complete first readings of policies, then schedule a special meeting for second readings prior to June 30, 2017.

8.6 Wellness Policies: ADF, ADF-R, EF, EF-E-1, EF-E-2, EFC EFEA, EFEA-E

- Chrisman stated that for the new wellness legislation, CASB has recommended changes for school wellness policies.
- Chrisman recommended the minimum CASB recommended changes to the policies.
 - A School Wellness Compliance Committee will be designated to thoroughly evaluate and develop policies as needed.

8.7 School Safety Policies: ADD, EBBB, EBCE, ECA/ECAB, ECAF, ECAF-R, EEAEF, EEAEF-R, GBEB, GBEB-R, JFBB-R, JICDD, JICF, JICH-R, JICJ, JK, JK-R, JKA, JKA-R, JKD/JKE-R, JQ

- Chrisman noted that for the school safety policies, she has a call in to the school district attorney.
- The policies will meet CASB recommended updates, the enclosure displays the recommended changes.

*President Ross – Let the record show that Lindsey Galles arrived at the June 12, 2017 Yuma School District-1 Board of Education regular meeting at 7:45 p.m.

8.8 Accepting Bids on District Property (House)

- Chrisman stated that insurance for the fire victims recommends new builds.
- Chrisman recommends opening house up for bids.
- Buyer will incur moving costs

8.9 Yuma High School Handbook 2017-18 Student Handbook

- Chrisman noted that Principal Boerner was unable to attend Board meeting to present with other principals.
- A copy of the 2017-18 YHS handbook was provided to the Board for review. Changes are highlighted, along with the updated handbook.

8.10 Yuma High School 2017-18 Activities Handbook

- Chrisman noted that the 2017-18 YHS activities handbook is included for the Board to review.

- Athletic Director Brady Nighswonger was unable to attend Board meeting.
- 8.11 Yuma middle School 2017-18 Activities Handbook
- Principal Kloberdanz noted that there are no changes to the 2017-18 YMS Activities Handbook.

9.0 ACTION ITEMS

9.1 Approval of Personnel

Motion by Baucke, seconded by Galles to approve Personnel Recommendations as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

9.2 Approval of ESEA General Assurances Form

Motion by Holtorf, seconded by Baucke to approve ESEA General Assurances Form as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

9.3 Approval of 2017-2018 Preliminary Budget

Motion by Galles, seconded by Baucke to approve 2017-2018 Preliminary Budget as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

9.4 Approval of Activity Trip Request

Motion by Holtorf, seconded by Galles to approve Activity Trip Request as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

9.5 Approval of Suspending Policy BG – School Board Policy Process

Motion by Baucke, seconded by Galles to approve Suspending Policy BG – School Board Policy Process as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

9.6 Approval of Wellness Policies

Motion by Galles, seconded by Baucke to approve Wellness Policies as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

9.7 Approval of School Safety Policies

Motion by Baucke, seconded by Galles to approve School Safety Policies as presented.

Voting Aye: Baucke, Galles, Holtorf, Ross. Motion Carried

10.0 SUPERINTENDENT'S REPORT

- Summer maintenance –
 - Rasmussen has begun work on panels and will have some weekend work.
 - High school gym floor is sanded, will complete middle school and elementary school floors next.
 - Sprinklers on football field has not begun yet
- Insurance Claim has caused some additional issues –
 - Large amounts of rain caused collapse in bus barn building.
 - There is damage to some internal pieces, that are being replaced
 - Insurance will cover additional costs from damage, there are not additional out of pocket fees for district.
 - Sherry Dennis-Murphy, Janna Young and Beth Dischner cleared the vault.

- District Auction –
 - Postponed
 - Ag department would like to look at the items more.
 - Final list of items should be ready by July meeting.
- BOCES –
 - Visual training – shifts to learning process
- Headstart/Little Indians –
 - Head start left furniture
 - Donation will need Board approval
 - Start-up costs not as much as originally anticipated.
 - There have been two registration open-houses
 - Will be structured differently next year.
- July 10th BOE Meeting –
 - Possibly move to the 17th due to 4th of July weekend.

11.0 BOARD REPORT/COMMENTS

13.0 ADJOURNMENT

The Board Meeting was adjourned at 8:49 p.m.
Motion by Holtorf seconded by Galles to adjourn the meeting.
Voting Aye: Baucke, Galles, Holtorf, Langley, Ross. Motion Carried

Sincerely,



Kim Langley, Secretary/Treasurer
Yuma School District-1
Board of Education



Dan Ross, President
Yuma School District-1
Board of Education